

**OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION  
Executive Committee Meeting**

***Minutes***

*February 26, 2015  
OVRDC Office, 73 Progress Drive  
Waverly, Ohio*

*Chairman: Bob Proud  
Vice-Chairman: Shane Wilkin  
Treasurer: Blaine Beekman*

**1. WELCOME AND CALL TO ORDER:**

Shane Wilkin, OVRDC Vice-Chairman called the February 26<sup>th</sup> Executive Committee Meeting to order. Mr. Wilkin welcomed everyone to the meeting held at 1:30 pm at the OVRDC Office in Waverly, Ohio and stated that a quorum was present. Mr. Wilkin led the attendees in the pledge of allegiance to the American flag.

**Executive Committee Members:**

	Attended	Proxy	
Paul Worley, Adams County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Debora Plymail, Adams County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Daryll Gray, Brown County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Harry Foxworthy, Brown County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bob Proud, Clermont County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Matthew Van Sant, Clermont Co. Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jack DeWeese, Fayette County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jim Gusweiler, Fayette County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Steve Wallis, Gallia County Caucus Chair	<input type="checkbox"/>	<input type="checkbox"/>	_____
Michelle Miller, Gallia County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Shane Wilkin, Highland County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Charles Stevens, Highland County Private Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Lynn Stevens, Highland County</u>
Jerry Hall, Jackson County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Rick McNelly, Jackson County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Doug Cade, Lawrence County Engineer	<input type="checkbox"/>	<input type="checkbox"/>	_____
Rick Griffith, Lawrence County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Blaine Beekman, Pike County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ted West, Pike County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Shirley Bandy, Pike County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Doug Corcoran, Ross County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jack Everson, Mayor of Chillicothe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Tom White, Ross County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Mal Payne, Ross County Minority Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

Mike Crabtree, Scioto County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Wayne Kempf, Scioto County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Kevin Johnson, City of Portsmouth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jerry Zinn, Vinton County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Clyde Hall, Vinton County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____

**OVRDC Staff Present:**

*John Hemmings, Executive Director*  
*Juanita Bragg, Finance Director*  
*Kim Reynolds, Planning/Development Director*  
*Sharon Clark, Administrative Assistant*

**GUESTS PRESENT:**

*Josh Burton, Financial Education Officer, State Treasurer's Office of Ohio*  
*Sherri Carbo, Representative for Governor Kasich*  
*Harry Rider, Pike County Commissioner*  
*Juli Stephens, Representative for Congressman Bill Johnson*  
*Kathleen Young, Representative for Governor Kasich*

**2. APPROVAL OF MINUTES**

Mr. Wilkin stated that a draft of the January 29, 2015 Executive Committee Meeting minutes was mailed to members, along with the meeting notice. Mr. Wilkin advised of a correction to the minutes under Page 4, Item c, and he asked for a motion to approve the minutes as corrected.

**IT WAS MOVED BY KEVIN JOHNSON AND SECONDED BY DARYLL GRAY TO APPROVE THE JANUARY 29, 2015 EXECUTIVE COMMITTEE MINUTES AS CORRECTED. THE MOTION CARRIED.**

**3. FINANCE REPORT**

Mr. Wilkin introduced Blaine Beekman, OVRDC Treasurer and Pike County Commissioner to present the Finance Report. Mr. Beekman advised the December 31, 2014 Balance Sheet was included in the packet for review and asked if there were any questions. Being none, Mr. Wilkin then asked for a motion to approve the Finance Report.

**A MOTION WAS MADE BY JERRY HALL AND SECONDED BY DOUG CORCORAN TO ADOPT THE FINANCE REPORT AS PRESENTED AND THE MOTION CARRIED.**

Mr. Wilkin then turned the meeting over to Bob Proud, OVRDC Chairman who introduced John Hemmings, OVRDC Executive Director.

**4. SPEAKER**

Mr. Hemmings introduced Josh Burton, Financial Education Officer for State Treasurer Josh Mandel's Office. Mr. Burton referred to the recent launch of the state's first ever online checkbook, a searchable website of individual state expenses ([www.ohiocheckbook.com](http://www.ohiocheckbook.com)). Mr. Burton indicated the goal of the treasurer's office is to allow Ohioans to be part of the process of how state money is spent and to get all 88 Ohio Counties, cities, townships, villages and school districts to put their finances online. He advised the state will cover the cost of adding the information online and that meetings will be held with state, county, school districts and city offices to encourage their participation.

## **5. DIRECTOR'S REPORT**

John Hemmings, OVRDC Executive Director, referred to the February 2015 Director's Report included in the packet for review by members. Mr. Hemmings advised OVRDC staff met with possible Revolving Loan applicants from Ross, Brown and Scioto Counties.

Mr. Hemmings also indicated staff members are working with SCOCA (South Central Ohio Computer Association) to update the OVRDC website, with web mapping and GIS as part of that upgrade.

## **6. OLD BUSINESS**

### **(a) Regional Transportation Planning Organization**

Kim Reynolds, OVRDC Planning/Development Director advised that OVRDC submitted a response in January 2015 to the RFP from ODOT for continuation of the Regional Transportation Planning Organization (RTPO) in the amount of \$270,000. After review of all of the Ohio RTPO responses, ODOT scheduled a conference call with each of them at which ODOT advised that they had developed a "funding formula" to allocate funding to RTPOs and established "core work activities" for all RTPOs to complete. Beginning in SFY 16, RTPO planning funds will be allocated by formula to ensure proportional distribution of resources based on population and area. As a result of these changes, OVRDC is now eligible to reapply for funding in the amount of up to \$387,309.52 and will begin working on a revised scope of work and budget to be submitted by April 15, 2015. A new resolution will be drafted and requested for approval by the Executive Committee in March to secure the additional funding.

## **7. NEW BUSINESS**

### **(a) Ohio Auditor's Office IPA Selection for OVRDC**

Juanita Bragg, OVRDC Finance Director included in the packet a comparison of the five companies that submitted responses to the Auditor of State's RFP to conduct the 2014 through 2018 audits for OVRDC. The Auditor of State's Office advised that they have the final decision as to which firm is chosen since the contract for the audit is between the firm and the Auditor of State. In the past, OVRDC had more say in the selection of the audit firm. OVRDC has not, as of this date, been notified which firm has been selected by the state. The lowest cost response is \$36,195.00 from Millhuff-Stang but WSSR who has conducted OVRDC's audit from 2008 through 2014 came in at \$37,500. OVRDC would prefer WSSR but will accept Millhuff-Stang if they are selected by the Auditor of State.

Mr. Hemmings asked the Executive Committee for a motion to approve payment not to exceed \$37,500 (\$7,500 per year) so that if the Auditor of State selected WSSR or Millhuff-Stang we could move forward with payment to either of them.

**A MOTION WAS MADE BY TOM WHITE AND SECONDED BY PAUL WORLEY TO AUTHORIZE PAYMENT, NOT TO EXCEED \$37,500 (\$7,500 PER YEAR), BY OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION TO THE FIRM SELECTED BY THE AUDITOR OF THE STATE OF OHIO TO CONDUCT THE 2014 to 2018 AUDITS. THE MOTION CARRIED.**

### **(b) District 15 – Round 29 Update**

Mr. Proud introduced Kim Reynolds, OVRDC Planning/Development Director and asked for an update on the District 15, Round 29 OPWC Projects. Mrs. Reynolds distributed spreadsheets for the District Fund, the LTIP Fund and the Small Governments Fund. She stated that the District 15 Executive, Full Integrating, and Small Government Committees met on January 14, 2015 to review and approve the project package. Mrs. Reynolds stated the applications were delivered to Ohio Public Works Commission earlier this week. In the District Fund (SCIP), the top 16 projects were submitted for funding consideration, and in the LTIP Fund, the top 6 projects were submitted. For Small Governments, 5 applications have been delivered but all of them won't be funded because they have to compete statewide against other Small Government projects submitted.

(c) Fiscal Year 2016 President's Budget

Mr. Hemmings included in the packet the President's FY 2016 Budget Summary for the Appalachia Regional Commission. The President's budget requests \$95 million for ARC's economic and community development programs. This is a 5.5% increase over the amount appropriated for FY 2015. The request includes \$70 million for Arc's regular work and \$25 million to further the Administration's POWER+ Plan to support communities that are adversely affected by the transition away from coal as the primary fuel source in the power sector. He also discussed the President's request for the Economic Development Administration (EDA) which includes \$273 million, an increase of \$23 million from FY 2015. Mr. Hemmings stated the remainder of the packet included the President's recommendations for other economic and community development programs and he would let the Executive Committee review that information at their leisure.

(d) FY 2016-17 Governor's Biennium Budget

Mr. Hemmings included in the packet an excerpt of the Governor's FY 2016-2017 Biennium budget for the Development Services Agency (DSA). All of the Appalachia line items have been combined into one line item #195455: Appalachian Assistance. Major concern with the line item is that it only includes a total of \$4,298,749.00 to finance Appalachia projects, Appalachian Regional Commission dues, Governor's Office of Appalachia administration, and Local Development Districts (LDDs) administration. This provides much less for projects than prior years and is a concern of the LDDs. Discussion ensued about an amount that would be sufficient but reasonable to request. Bob Proud will be testifying at the Finance Subcommittee on Agriculture, Development, and Natural Resources and it was decided that seeking roughly \$4.7 million for the line item would be optimal. Concern was also expressed about the language concerning the level of funds for the LDDs for administration. The language states "in each fiscal year, up to \$135,000 shall be allocated to the Ohio Valley Regional Development Commission.....". Mr. Hemmings stated that the LDDs Executive Directors preferred language stating "a minimum of \$135,000.....".

(e) Draft Resolution #2015/02-02

Related to discussion about the FY 2016-17 Governor's Biennium Budget above, Mr. Hemmings asked the Executive Committee to approve Resolution #2015/02-02 requesting language in the Development Services Agency (DSA) Appropriation Item 195455: Appalachian Assistance state "in each fiscal year, a minimum of \$135,000 shall be allocated to the Ohio Valley Regional Development Commission".

**A MOTION WAS MADE BY RICK MCNELLY AND SECONDED BY TOM WHITE TO APPROVE DRAFT RESOLUTION #2015/02-02 WHICH STATES THAT THE OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION HEREBY REQUESTS THE BUDGET LANGUAGE UNDER THE DEVELOPMENT SERVICES AGENCY (DSA) APPROPRIATION ITEM 195455: APPALACHIAN ASSISTANCE STATE "IN EACH FISCAL YEAR, A MINIMUM OF \$135,000 SHALL BE ALLOCATED TO THE OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION.....". THE MOTION CARRIED.**

(f) Executive Director's Evaluation

Mr. Hemmings advised he has revised the OVRDC Staff Evaluation Form. Mr. Hemmings indicated the new form will be used for his evaluation by the Executive Committee. The form will be emailed to the Executive Committee Members for completion and are to be returned to Mr. Proud, OVRDC Executive Committee Chairman. The evaluation will be discussed during the Executive Committee Meeting following the Full Commission Meeting on March 27, 2015 in Gallia County.

**8. OVRDC MEETINGS**

**Next Executive Committee Meeting:**

Mr. Proud stated the next Executive Committee will be held on March 27, 2015, following the Full Commission Meeting, First Church of the Nazarene, 1110 First Avenue, Gallipolis, Ohio (Gallia County)

**Full Commission Banquet & Election of Officers:**

Mr. Proud stated the Full Commission will be held on March 27, 2015, First Church of the Nazarene, 1110 First Avenue, Gallipolis, Ohio (Gallia County), Registration 10:30 am, Meeting 11:00 am, Lunch 12 Noon

**9. ADJOURN**

There being no further business Mr. Proud adjourned the February 26, 2015 Executive Committee Meeting.

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John W. Hemmings III, Executive Director & Commission Secretary

APPROVED:

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Robert Proud, Chairman