

OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION
Executive Committee Meeting

Minutes

January 23, 2014
OVRDC Office, 73 Progress Drive
Waverly, Ohio

Chairman: Bob Proud
Vice-Chairman: Shane Wilkin
Treasurer: Blaine Beekman

1. WELCOME AND CALL TO ORDER:

Shane Wilkin, OVRDC Vice-Chairman called the meeting to order in the absence of Bob Proud, OVRDC Chairman who was out due to illness. Mr. Wilkin welcomed everyone to the meeting held at the OVRDC Office, in Waverly, Ohio and stated that a quorum was present. Mr. Wilkin led the pledge of allegiance to the American flag.

Executive Committee Members:

	Attended	Proxy	
Brian Baldrige, Adams County Commissioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Worley, Adams Co. Commissioner
Russ Brewer, Adams County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tony Applegate, Brown County Commissioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barry Woodruff, Brown Co. Commissioner
Harry Foxworthy, Brown County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Bob Proud, Clermont County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
Matthew Van Sant, Clermont County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Jack DeWeese, Fayette County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jim Gusweiler, Fayette County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Jay Cremeans, Gallipolis City Commission, Caucus Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Randy Finney, City of Gallipolis
Vacant, Gallia County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Shane Wilkin, Highland County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Charles Stevens, Highland County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Jerry Hall, Jackson County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rick McNelly, Jackson County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Doug Cade, Lawrence County Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rick Griffith, Lawrence County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Blaine Beekman, Pike County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
Ted West, Pike County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
Shirley Bandy, Pike County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Doug Corcoran, Ross County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jack Everson, Mayor of Chillicothe	<input type="checkbox"/>	<input type="checkbox"/>	
Tom White, Ross County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mike Crabtree, Scioto County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
David Malone, Mayor of Portsmouth	<input type="checkbox"/>	<input type="checkbox"/>	
Wayne Kempf, Scioto County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Eugene Collins, Sr., Scioto County Minority Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jerry Zinn, Vinton County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Clyde Hall, Vinton County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

OVRDC Staff Present:

John Hemmings, Executive Director
Juanita Bragg, Finance Director
Kara Willis, Development Director
Sharon Clark, Administrative Assistant

Guests Present:

Katy Farber, APEG
Max Francis, ODOT District 9
Juli Stephens, Rep. Congressman Bill Johnson's Office
Scott Thompson, ODOT District 9
Kathleen Young, Rep. Governor Kasich's Office

2. APPROVAL OF MINUTES

Mr. Wilkin stated that a draft of the November 21, 2013 Executive Committee Meeting minutes was mailed to members, along with the meeting notice and he asked for any corrections or additions. Mr. Wilkin asked for a motion to approve the minutes.

IT WAS MOVED BY RICK MCNELLY AND SECONDED BY DOUG CORCORAN TO APPROVE THE NOVEMBER 21, 2013 MINUTES OF THE EXECUTIVE COMMITTEE MEETING. THE MOTION PASSED.

3. FINANCE REPORT

Mr. Wilkin introduced Juanita Bragg, OVRDC Finance Director who presented the Finance Report since Blaine Beekman, Pike County Commissioner and OVRDC Treasurer was not in attendance. Ms. Bragg referred to the balance sheet for November 30, 2013 which was included in the packet for review and asked if there were any questions. Being none, Mr. Wilkin then asked for a motion to approve the Finance Report.

A MOTION WAS MADE BY DOUG CORCORAN AND SECONDED BY JERRY HALL TO ADOPT THE FINANCE REPORT AS PRESENTED AND THE MOTION CARRIED.

4. DIRECTOR'S REPORT

Mr. Hemmings advised the contents of the OVRDC Director's Report is being updated and the newly formatted report, which will include January 2014, will be presented at the February 20th meeting.

Mr. Hemmings advised the schedule for the First Round 2014 County Caucus Meetings is included in the packet as well as the schedule for the Regional Transportation Planning Organization Public Meetings which are being held to discuss the existing needs and conditions in our counties to determine short and long term transportation needs.

Mr. Hemmings also advised that he had a copy of the Arts and Culture applications from the Appalachian Region of Ohio for the State Capital Budget and it was available for review after the meeting if anyone was interested.

Katy Farber, of APEG, presented an update of regional activities for the OVRDC region that APEG is working on.

5. OLD BUSINESS

NONE

6. NEW BUSINESS

(a) Nominating Committee Report

Mr. Wilkin introduced Jack DeWeese, OVRDC Nominating Committee Chairman and Fayette County Commissioner. Mr. DeWeese advised the Nominating Committee met today prior to the Executive Committee Meeting at 11:30 am and members present were Mr. DeWeese, Eugene Collins (Scioto County), Debora Plymail (Adams County), and Harry Rider (Pike County). Mr. DeWeese presented the slate of officers chosen during this meeting which are to be considered during the March 2014 Full Commission Meeting. They are: Bob Proud, Clermont County Commissioner as Chairman, Shane Wilkin, Highland County Commissioner as Vice-Chairman and Blaine Beekman, Pike County Commissioner as Treasurer. Mr. Wilkin asked for a motion to accept the slate of officers.

A MOTION WAS MADE BY TOM WHITE AND SECONDED BY RANDY FINNEY TO ACCEPT THE NOMINATING COMMITTEE RECOMMENDATION FOR THE SLATE OF OFFICERS FOR 2014-2015 TO BE PRESENTED FOR CONSIDERATION DURING THE MARCH 21, 2014 FULL COMMISSION MEETING. THE MOTION CARRIED.

(b) 2014 Agency Budget Approval

Mr. Wilkin introduced Juanita Bragg, OVRDC Finance Director. Ms Bragg referred to the Annual Budget for Fiscal Year January 1, 2014 - December 31, 2014 included in the meeting packet indicating the total budget for 2014 is \$704,843. Mr. Wilkin asked for a motion to approve the annual budget.

A MOTION WAS MADE BY JACK DEWEESE AND SECONDED BY DOUG CORCORAN TO APPROVE THE OVRDC ANNUAL BUDGET FOR FISCAL YEAR JANUARY 1, 2014 TO DECEMBER 31, 2014 AND THE MOTION CARRIED.

(c) Audit Committee Report

Juanita Bragg advised the Finance/Audit Committee met today, January 23, 2014. The members of the committee attending the meeting were Bob Proud (participated by phone), Blaine Beekman, Shane Wilkin, John Hemmings and Juanita Bragg. Also attending the audit portion of the meeting was Kathy Lambert from the audit firm of Whited Seigneur Sams & Rahe, LLP (WSSR). The committee met to start the process of the 2013 audit. Ms. Bragg advised all information will be ready so that Millhuff-Stang CPA will have the month of March to convert OVRDC's financials to the GASB format required for audit. Then the auditors will have the month of April to prepare and submit a draft audit to OVRDC. An exit audit meeting will be held April 21st and the audit should be completed and ready to present for approval at the May 2014 Executive Committee Meeting.

(d) OVRDC RTP Goals and Objectives Approval

Mr. Wilkin recognized Kara Willis, OVRDC Development Director. Mrs. Willis referred to the OVRDC Regional Transportation Plan Goals and Objectives included in the packet. She advised the Goals and Objectives were presented to the Transportation Committee for review. The Transportation Committee recommended the Goals and Objectives be brought before the Executive Committee for approval.

A MOTION WAS MADE BY DOUG CADE AND SECONDED BY RANDY FINNEY TO ADOPT THE RECOMMENDATION OF THE TRANSPORTATION COMMITTEE TO APPROVE THE OVRDC REGIONAL TRANSPORTATION PLAN GOALS AND OBJECTIVES. THE MOTION CARRIED.

(e) Ohio Senate Joint Resolution #6

Mr. Hemmings advised the Ohio House of Representatives adopted Senate Joint Resolution #6 (SJR#6) yesterday which supports adding to the May primary a ballot issue to renew and expand the State Capital Improvement Program by authorizing a total of \$1.875 billion in general obligation bonds over a ten year period. Mr. Hemmings outlined how SJR#6 will impact District 15 and District 10 of the Ohio Public Works Commission (OPWC) and suggested OVRDC compile a press release in conjunction with each County Commissioner's office and County Engineer's office to show support for SJR #6 and the impact of the State Capital Improvement Program over the last 28 years in the OVRDC region.

(f) OARC 2014 Public Policy Agenda and MBR Policy Submission

Mr. Hemmings included in the packet the 2014 Public Policy Agenda from the Ohio Association of Regional Councils (OARC) and briefly reviewed it. He also included a letter from Steve Poggiali, the president of OARC to the Ohio Office of Management and Budget (OBM) which supports a change in legislation which would allow Regional Planning Commission (RPCs), Councils of Government (COGs), and other associations of local governments represented by OARC to take advantage of the contracts that the Ohio Department of Transportation (ODOT) has negotiated, thereby saving our organizations and our members time and money. OVRDC is a current member of OARC and could benefit from this legislation if it would be considered and passed as part of the Mid Biennium Review process.

(g) Project Review Committee Recommendations

Mr. Hemmings advised the Project Review Committee met on January 22, 2014 and approved revisions to the ARC Pre-application Rating Sheets. These changes will better enable OVRDC to make fair and equitable decisions regarding each project submitted for ARC assistance. Mr. Hemmings highlighted some of the changes to the rating sheets to the Executive Committee and stated that the OVRDC Project Review Committee voted to recommend the suggested changes be adopted by the OVRDC Executive Committee for use of review of ARC pre-applications starting with FY'2015.

A MOTION WAS MADE BY JERRY ZINN AND SECONDED BY TOM WHITE TO ADOPT THE RECOMMENDATION OF THE PROJECT REVIEW COMMITTEE REGARDING THE REVISIONS TO THE ARC PRE-APPLICATION RATING SHEETS FOR USE STARTING WITH FY'2015 ARC PRE-APPLICATIONS. THE MOTION CARRIED.

7. OVRDC MEETINGS

The next Executive Committee Meeting will be held Thursday, February 20, 2014 at the OVRDC Office on Progress Drive in Waverly, Ohio.

8. ADJOURN

There being no further business Mr. Wilkin adjourned the meeting.

John W. Hemmings III, Executive Director & Commission Secretary

APPROVED:

Shane Wilkin, Vice-Chairman