

OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION
Executive Committee Meeting

Minutes

April 24, 2014
 OVRDC Office, 73 Progress Drive
 Waverly, Ohio

Chairman: *Bob Proud*
 Vice-Chairman: *Shane Wilkin*
 Treasurer: *Blaine Beekman*

1. WELCOME AND CALL TO ORDER:

Shane Wilkin, OVRDC Vice-Chairman called the meeting to order. Mr. Wilkin welcomed everyone to the meeting held at the OVRDC Office, in Waverly, Ohio and stated that a quorum was present. Mr. Wilkin asked Mal Payne, Ross County Minority Representative to lead the pledge of allegiance to the American flag.

Executive Committee Members:

	Attended	Proxy	
Paul Worley, Adams County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Debora Plymail, Adams County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tony Applegate, Brown County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
Harry Foxworthy, Brown County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bob Proud, Clermont County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	
Matthew Van Sant, Clermont County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Jack DeWeese, Fayette County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jim Gusweiler, Fayette County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Wallis, Gallia County Caucus Chair	<input type="checkbox"/>	<input type="checkbox"/>	
Michelle Miller, Gallia County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Shane Wilkin, Highland County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Charles Stevens, Highland County Private Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Lynn Stevens, Highland County</u>
Jerry Hall, Jackson County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rick McNelly, Jackson County Private Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Randy Heath, Jackson County</u>
Doug Cade, Lawrence County Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rick Griffith, Lawrence County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Blaine Beekman, Pike County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ted West, Pike County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Shirley Bandy, Pike County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Doug Corcoran, Ross County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jack Everson, Mayor of Chillicothe	<input type="checkbox"/>	<input type="checkbox"/>	
Tom White, Ross County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mal Payne, Ross County Minority Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mike Crabtree, Scioto County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Wayne Kempf, Scioto County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	
Kevin Johnson, City of Portsmouth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jerry Zinn, Vinton County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Clyde Hall, Vinton County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

OVRDC Staff Present:

John Hemmings, Executive Director

Juanita Bragg, Finance Director

Kara Willis, Development Director

Sharon Clark, Administrative Assistant

Guests Present:

Katy Farber, APEG

Jennifer Jacobs, Jackson County Economic Development

Harry Rider, Pike County Commissioner

Juli Stephens, Representative Congressman Bill Johnson's Office

2. APPROVAL OF MINUTES

Mr. Wilkin stated that a draft of the February 20, 2014 Executive Committee Meeting minutes was mailed to members, along with the meeting notice and he asked for any corrections or additions. Mr. Wilkin asked for a motion to approve the minutes.

IT WAS MOVED BY DOUG CADE AND SECONDED BY KEVIN JOHNSON TO APPROVE THE FEBRUARY 20, 2014 MINUTES OF THE EXECUTIVE COMMITTEE MEETING. THE MOTION PASSED.

3. FINANCE REPORT

Mr. Wilkin introduced Blaine Beekman, OVRDC Treasurer and Pike County Commissioner to present the Finance Report. Mr. Beekman referred to Juanita Bragg, OVRDC Finance Director who advised the onsite audit is presently under way and everything is going well. Ms. Bragg said she would be reporting the results of the audit at next month's Executive Committee meeting. Mr. Wilkin advised the balance sheet for February 28, 2014 was included in the packet for review and asked if there were any questions. Being none, Mr. Wilkin then asked for a motion to approve the Finance Report.

A MOTION WAS MADE BY TED WEST AND SECONDED BY KEVIN JOHNSON TO ADOPT THE FINANCE REPORT AS PRESENTED AND THE MOTION CARRIED.

4. DIRECTOR'S REPORT

Mr. Hemmings referred to the newly formatted OVRDC Director's Report included in the packet. Mr. Hemmings indicated the items printed in red were activities completed by the staff in February and March. Mr. Hemmings, along with Bob Proud, OVRDC Executive Committee Chairman and Kara Willis, OVRDC Development Director attended the Development District Association of Appalachia (DDAA) and National Association of Development Organization (NADO) conferences in Washington, DC and met personally with Congressman Stivers, Congressman Johnson, Congressman Wenstrup and Senator Portman expressing the needs of our 12 county region.

Mr. Hemmings advised also included following the Director's Report is the 2014 Second Round County Caucus Schedule.

5. OLD BUSINESS

(a) Regional Transportation Planning Organization

Mr. Wilkin introduced Kara Willis, OVRDC Development Director. Mrs. Willis advised the Regional Transportation Planning activities are moving along and we are currently putting together the "existing conditions" section. She indicated after attending meetings with the other 4 RTPO's in Ohio, she was proud to announce OVRDC is level with or slightly ahead of the other organizations in the planning process.

Mrs. Willis also advised she attended a meeting of the Ohio Association of Regional Councils (OARC) and advised a speaker from "Transportation for America" advised as of Federal Fiscal Year 2015 the Federal Highway Trust Fund will be in the red. They are asking OARC and its members to send letters or resolutions urging Congress to support funding. Mrs. Willis said a draft resolution will be prepared and sent to OVRDC Executive Committee Members prior to our May 22, 2014 meeting for consideration.

(b) ARC/EDA FY 2014 Project Update

Kara Willis referred to the FY 2014 Priority Project Package included in the packet and advised updates are bolded. Mrs. Willis advised under State Area Development Projects, Hobart Drive Phase II (Highland County) has been approved, Oak Hill Water Meter Replacement (Jackson County) has been approved, Adams County Medical Foundation Imaging Equipment Upgrade (Adams County) has been submitted to GOA and City of Portsmouth Water Treatment Plant Rapid Mix Tank Modifications Project (Scioto County) has been submitted to GOA. Under Federal Area Development Projects, Gallipolis Water Pollution Control Facility Improvements (Gallia County) has been approved. Under Distressed County Projects, Winchester Lift Station and Screen Installation (Adams County) has been approved. Under Access Road Projects, Gateway Internal Access Road (Ross County) has been submitted to ARC. Under State Rapid Response Projects, Turning Point Applied Learning Center (Highland County) has been approved.

6. NEW BUSINESS

(a) OVRDC Code of Ethics/Conflict of Interest/Sexual Harassment Forms

Mr. Hemmings advised each year it is required that our Executive Committee members sign the Code of Ethics/Conflict of Interest and Sexual Harassment Compliance Forms. Mr. Hemmings stated that the forms were distributed by email prior to the meeting and several had been sent back by members. Copies were also made available at the meeting for members if they needed to complete them.

(b) Federal Legislative Update

Mr. Hemming advised included in the packet is a special comprehensive budget report of the President's 2015 Budget and the impact on regional development organizations from the National Association of Development Organizations (NADO) for review. Mr. Hemmings briefly discussed the Economic Development Administration (EDA) and Appalachian Regional Commission (ARC) budget requests and left the remainder of the budget detail in the document for later review by member at their leisure.

(c) LDD State Application Draft Resolution #2014/04-02

Mr. Hemmings referred to the annual State Local Development District (LDD) application Draft Resolution #2014/04-02 included in the packet for review and approval, indicating this was for OVRDC's annual State LDD grant support.

MOTION WAS MADE BY MIKE CRABTREE AND SECONDED BY KEVIN JOHNSON TO ADOPT THE DRAFT RESOLUTION #2014/04-02 AUTHORIZING JOHN HEMMINGS, OVRDC EXECUTIVE DIRECTOR TO PREPARE AND SUBMIT AN APPLICATION, INCLUDING THE WORK PROGRAM AND BUDGET, TO THE DEVELOPMENT SERVICES AGENCY IN THE AMOUNT OF AT LEAST \$135,000 AND TO ACCEPT AND AFFIRM ANY REASONABLE GRANT FROM THIS APPLICATION. THE MOTION WAS PASSED UNANIMOUSLY.

(d) OVRDC Summary Packet

Mr. Hemmings gave each attendee a folder of Ohio Valley Regional Development Commission Summary of Activities, Policies and Results. This information was provided to assist new members to better understand the various roles and importance of our organization.

Kevin Johnson, Representative for the City of Portsmouth advised that Portsmouth City Council will be considering legislation next week requesting the Ohio Department of Transportation (ODOT) to decertify a portion of Chillicothe Street as a portion of U.S. 23 in order to alleviate large truck traffic in the downtown area. Mr. Johnson said he will update the committee at next month's meeting.

Katy Farber, Project Manager for the Appalachian Partnership for Economic Growth (APEG) gave an update on all the positive economic development success that APEG is having.

7. OVRDC MEETINGS

The next OVRDC Executive Committee Meeting will be held May 22, 2014 at 1:30 pm at the OVRDC Office in Waverly, Ohio.

8. ADJOURN

There being no further business Mr. Wilkin asked for a motion to adjourn:

**MOTION WAS MADE BY KEVIN JOHNSON AND SECONDED BY TED WEST TO
ADJOURN THE FEBRUARY 20, 2014 EXECUTIVE COMMITTEE MEETING.**

John W. Hemmings III, Executive Director & Commission Secretary

APPROVED:

Shane Wilkin, Vice-Chairman