

**OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION  
Executive Committee Meeting**

***Minutes***

*November 15, 2012  
Seal Township Municipal Building  
Waverly, Ohio*

*Chairman: Bob Proud  
Vice-Chairman: Roger Rhonemus  
Treasurer: Doug Corcoran*

**1. WELCOME AND CALL TO ORDER:**

Bob Proud, OVRDC Chairman and Clermont County Commissioner called the meeting to order at 2:00 pm and welcomed everyone to the Seal Township Municipal Building . Mr. Proud stated that a quorum was present and he asked Roger Rhonemus, Adams County Commissioner to lead the attendees in the Pledge of Allegiance to the American Flag.

**Executive Committee Members:**

	Attended	Proxy	
Roger Rhonemus, Adams County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Dane Clark, Adams County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ralph Jennings, Brown County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ray Becraft, Brown County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bob Proud, Clermont County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Vacant, Clermont County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jack DeWeese, Fayette County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Faye Williamson, Fayette County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jay Cremeans, Gallipolis City Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bryan Long, Gallia County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Shane Wilkin, Highland County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Vacant, Highland County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jerry Hall, Jackson County Commissioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Jennifer Jacobs, Jackson Ec. Development</u>
Randy Heath, Jackson County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Doug Cade, Lawrence County Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bill Dingus, Lawrence County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Harry Rider, Pike County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bob Matthey, Pike County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Doug Corcoran, Ross County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jack Everson, Mayor of Chillicothe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Joyce Atwood, Ross County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Mike Crabtree, Scioto County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
David Malone, Mayor of Portsmouth	<input type="checkbox"/>	<input type="checkbox"/>	_____
Kara Willis, Scioto County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Eugene Collins, Sr., Scioto County Minority Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jerry Zinn, Vinton County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ralph Neal, Vinton County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

**OVRDC Staff Present:**

*John Hemmings, Executive Director*  
*Juanita Bragg, Finance Director*  
*Michele Throckmorton, Development Director*  
*Sharon Clark, Administrative Assistant*

**Guests Present:**

*Linda Ayres-Louiso, USDA Rural Development*  
*Dan Dean, Fayette County Commissioner*  
*Chris Ervin, Pike County Community Development*  
*Katy Farber, APEG*  
*Sharon Manson, Pike County CVB*  
*Randy Mullins, Architect, Wheelersburg, Ohio*  
*Teddy L. West, Pike County Commissioner*

**2. APPROVAL OF MINUTES**

Mr. Proud stated that a draft of the October 25, 2012 Executive Committee Meeting Minutes was mailed to members, along with the meeting notice and he asked for any corrections or additions. Mr. Hemmings advised there were additions to Item #6e "Accept/Reject Office Building Bids and Recommendation to SODI". Mr. Hemmings included the recommended additions for review. Mr. Proud asked for a motion to approve the minutes, as corrected.

**IT WAS MOVED BY DOUG CADE AND SECONDED BY RAY BECRAFT TO APPROVE THE OCTOBER 25, 2012 MINUTES OF THE EXECUTIVE COMMITTEE MEETING WITH THE RECOMMENDED CORRECTION TO ITEM #6E. THE MOTION PASSED.**

**3. FINANCE REPORT**

Mr. Proud introduced Doug Corcoran, OVRDC Treasurer who read the Finance Report for the period ending September 30, 2012. Mr. Proud asked if there were any questions. Being none, Mr. Proud then asked for a motion to approve the report.

**A MOTION WAS MADE BY HARRY RIDER AND SECONDED BY JACK DEWEESE TO ADOPT THE FINANCE REPORT AS PRESENTED AND THE MOTION CARRIED.**

**4. DIRECTOR'S REPORT**

Bob Proud, OVRDC Chairman introduced John Hemmings, OVRDC Executive Director. Mr. Hemmings referred to the Director's Report located in the packet for those present to review at their convenience.

**5. OLD BUSINESS**

(a) **OVRDC Office Building/Contract with Mullins Construction**

Mr. Hemmings advised that as discussed earlier, the Executive Committee at its October 25, 2012 meeting approved a recommendation that the Southern Ohio Diversification Initiative (SODI) enter into contract with Mullins Construction for construction of the new OVRDC office building. Since that time, he has had discussions with SODI, their attorney, and OVRDC's attorney and it is recommended that OVRDC enter into contract with Mullins Construction and enter into a Lease to Purchase Agreement with SODI. Mr. Hemmings advised he contacted a majority of the Executive Committee prior to the meeting and it was

agreed for OVRDC (rather than Southern Ohio Diversification Initiative "SODI") to enter into the contract with Mullins Construction Company at their base bid of \$716,389.00.

**MOTION WAS MADE BY DOUG CADE AND SECONDED BY RALPH JENNINGS AUTHORIZING THE OVRDC EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH MULLINS CONSTRUCTION COMPANY AT THEIR BASE BID OF \$716,389.00. THE MOTION CARRIED.**

(b) OVRDC Health Insurance

Mr. Hemmings stated that the Executive Committee approved at its October 25, 2012 meeting to keep our major medical insurance with Anthem and our dental/vision insurance with Guardian. Mr. Hemmings then stated the Finance Committee met today to discuss the employee insurance coverage for 2013. Mr. Hemmings advised the Finance Committee's recommendation was to keep the premium share the same (85% OVRDC/15% employee), to keep the MAX 105 plan the same, and to modify the "opt-out" plan. Under the present "opt-out" plan, employees are paid \$1,000 to opt-out their dependents and/or families. The Finance Committee is recommending the Executive Committee consider changing the "opt-out" plan to a 20% payout of the savings that OVRDC realizes from such opt-out.

**MOTION WAS MADE BY RALPH JENNINGS AND SECONDED BY RAY BECRAFT TO ACCEPT THE RECOMMENDATION OF THE FINANCE COMMITTEE CONCERNING HEALTH INSURANCE FOR 2013 BY KEEPING THE PREMIUM SHARE THE SAME, THE MAX 105 PLAN THE SAME, AND TO MODIFY THE "OPT-OUT PLAN" TO A 20% PAYOUT OF THE SAVINGS THAT OVRDC REALIZES FROM SUCH OPT-OUT. THE MOTION CARRIED.**

**6. NEW BUSINESS**

(a) Approval of CEDS Resolution/Draft Resolution #2012/11-06

Mr. Hemmings referred to Agenda Item #6a and Draft Resolution #2012/11-06 authorizing OVRDC to submit the 2012 Comprehensive Economic Development Strategy (CEDS) Update to the U.S. Department of Commerce, Economic Development Administration for review and approval.

Mr. Hemmings asked for a motion to approve the CEDS Resolution.

**A MOTION WAS MADE BY DOUG CADE AND SECONDED BY HARRY RIDER TO APPROVE THE CEDS RESOLUTION #2012/11-06 WHICH AUTHORIZES SUBMISSION OF THE 2012 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) UPDATE TO THE U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION FOR THEIR REVIEW AND APPROVAL. THE MOTION PASSED UNANIMOUSLY. (COPY OF RESOLUTION ATTACHED).**

(b) EDA/EDD Planning Application/Draft Resolution #2012/11-07

Mr. Hemmings referred to #6b on the meeting agenda, Draft Resolution #2012/11-07 authorizing the OVRDC Chairman to sign and submit a three-year EDA planning grant application (2013-2015) and any subsequent EDA requested amendments, along with all supporting documentation to the Economic Development Administration for a federal amount of at least \$163,884 but not to exceed \$193,884 to be matched with non-Federal cash and in-kind contribution in the amount of at least \$70,236 but to exceed \$83,094. Mr. Hemmings asked for a motion to adopt Resolution #2012/11-07.

**MOTION WAS MADE BY DOUG CORCORAN AND SECONDED BY ROGER RHONEMUS TO APPROVE RESOLUTION #2012/11-07 AUTHORIZING THE CHAIRMAN OF OVRDC TO SIGN AND SUBMIT THE THREE YEAR EDA PLANNING GRANT FOR 2013-2015 AND ANY SUBSEQUENT EDA REQUESTED AMENDMENTS, ALONG WITH ALL SUPPORTING**

**DOCUMENTATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION FOR THE FEDERAL AMOUNT OF AT LEASE \$163,884 BUT NOT TO EXCEED \$193,884 TO BE MATCHED WITH NON-FEDERAL CASH AND IN-KIND CONTRIBUTION IN THE AMOUNT OF AT LEAST \$70,236 BUT TO EXCEED \$83,094. THE MOTION CARRIED. (COPY OF RESOLUTION ATTACHED)**

(c) OPWC/District #15 Contract

Mr. Hemmings advised every year OVRDC contracts with Ohio Public Works Commission to serve as liaison for District #15 in the amount of \$65,000. Mr. Hemmings requested authorization to enter into a contract for 2013.

**A MOTION WAS MADE BY DOUG CORCORAN AND SECONDED BY RALPH JENNINGS TO AUTHORIZE THE EXECUTIVE DIRECTOR OF OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION TO ENTER INTO A CONTRACT WITH OHIO PUBLIC WORKS COMMISSION TO SERVE AS LIAISON FOR DISTRICT #15 FOR 2013 IN THE AMOUNT OF \$65,000. THE MOTION CARRIED.**

(d) Village of Georgetown CDBG Administration Contract

Mr. Hemmings advised we have been asked by the Village of Georgetown to administer CDBG funds for the Town Run Pump Station Sanitary Sewer Overflow Elimination/WWTP Improvements Project. OVRDC would enter into a contract with the Village of Georgetown in the amount of \$10,000 to administer the CDBG funds. He asked for a motion to approve entering into such contract.

**A MOTION WAS MADE BY HARRY RIDER AND SECONDED BY RAY BECRAFT TO APPROVE OVRDC ENTERING INTO A CONTRACT WITH THE VILLAGE OF GEORGETOWN, OHIO FOR THE PURPOSE OF ADMINISTERING A CDBG GRANT FOR THE SUM OF \$10,000. THE MOTION CARRIED.**

(e) Lease-to-Own Agreement with SODI

Mr. Hemmings referred to the "Lease to Purchase Agreement" regarding the new OVRDC office building included in the meeting packet and advised that he met with the Finance/Building Committee this morning and they are recommending to the Executive Committee that OVRDC enter into the "Lease-to-Purchase Agreement" with the Southern Ohio Diversification Initiative (SODI) for the development and construction of a building in the Zahns Corner Industrial Park for use by OVRDC as new office space. He asked for a motion to enter into the agreement.

**A MOTION WAS MADE BY DOUG CADE AND SECONDED BY RALPH JENNINGS TO APPROVE THE FINANCE/BUILDING COMMITTEE'S RECOMMENDATION TO AUTHORIZE THE OVRDC EXECUTIVE DIRECTOR ENTERING INTO A LEASE TO PURCHASE AGREEMENT WITH SOUTHERN OHIO DIVERSIFICATION INITIATIVE (SODI) FOR THE DEVELOPMENT AND CONSTRUCTION OF A BUILDING IN THE ZAHNS CORNER INDUSTRIAL PARK FOR USE BY OVRDC AS OFFICE SPACE. THE MOTION CARRIED WITH DOUG CORCORAN ABSTAINING.**

(f) OVRDC Interim Vice-Chairman

Mr. Proud advised Roger Rhonemus, OVRDC's Vice-Chair and Adams County Commissioner chose not to run for reelection this year. Mr. Proud advised according to the OVRDC bylaws an interim Vice-Chair must be appointed to serve from January 2013 to the March 2013 Full Commission Banquet/Election of Officers. Mr. Proud advised Shane Wilkin, Highland County Commissioner has agreed to serve as Interim Vice-Chair and asked for a motion to appoint Mr. Wilkin.

**A MOTION WAS MADE BY RALPH JENNINGS AND SECONDED BY DOUG CORCORAN TO APPROVE THE APPOINTMENT OF SHANE WILKIN AS OVRDC INTERIM VICE-CHAIRMAN AS OF JANUARY 2013. THE MOTION CARRIED.**

(g) Interim Caucus Chair Appointments (Adams, Brown)

Mr. Proud advised that Caucus Chair vacancies need to be filled in Adams and Brown Counties as of January 2013. Mr. Proud suggested the appointment of Ray Becraft to serve as Interim Caucus Chair in Brown County and Brian Baldrige to serve as Interim Caucus Chair in Adams County. Mr. Proud asked for a motion to approve these appointments.

**MOTION WAS MADE BY RALPH JENNINGS AND SECONDED BY DOUG CORCORAN TO APPROVE THE APPOINTMENTS OF BRIAN BALDRIDGE AS INTERIM CAUCUS CHAIR FOR ADAMS COUNTY AND RAY BECRAFT AS THE INTERIM CAUCUS CHAIR FOR BROWN COUNTY. THE MOTION CARRIED.**

Mr. Proud thanked Mr. Rhonemus and Mr. Jennings for their service to Ohio Valley Regional Development Commission and said they will be missed.

**7. OVRDC MEETINGS**

Mr. Proud announced that the next Executive Committee Meeting will be held on Thursday, January 24, 2013 at 1:30 pm at the Pike County Government Center in Waverly, Ohio.

**8. ADJOURN**

There being no further business Mr. Proud asked for a motion to adjourn.

**A MOTION WAS MADE BY JACK DEWEESE AND SECONDED BY RALPH JENNINGS TO ADJOURN THE NOVEMBER 15, 2012 EXECUTIVE COMMITTEE MEETING. THE MOTION CARRIED.**



John W. Hemmings III, Executive Director & Commission Secretary

APPROVED:



Robert L. Proud, OVRDC Chairman

**RESOLUTION  
OF THE  
OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION**

**WHEREAS**, the Economic Development Administration, under the U.S. Department of Commerce, has made available grant funding under Section 301(b) of the Economic Development Administration, pursuant to the Public Works and Economic Development Act of 1965, as amended including the comprehensive amendment made by the Economic Development Administration Reauthorization Act of 2004; for the purposes of economic development district administration and planning; and

**WHEREAS**, this grant will cover performance from January 1, 2013 through December 31, 2015; and

**WHEREAS**, the Ohio Valley Regional Development Commission as an Economic Development District is applying for Economic Development Administration partnership planning funds for planning efforts for OVRDC's FY 2013-2015; and

**WHEREAS**, the Ohio Valley Regional Development Commission certifies that it has allocated local funds to be used as the match required per the EDA investment rate calculated for counties; and committed for this application; and

**WHEREAS**, the Chicago Regional Office of EDA has instructed Ohio Valley Regional Development Commission to prepare an application for the "full range of economic development activities necessary to develop, maintain, revise and implement its EDA-approved CEDS (Comprehensive Economic Development Strategy)" for the period of January 1, 2013 through December 31, 2015 in accordance with all applicable application guidelines and regulations; and

**WHEREAS**, the District is a twelve-county organization with all of the twelve (12) counties paying dues and actively participating. These counties have filed resolutions of support that are valid and included in OVRDC's Comprehensive Economic Development Strategy (CEDS).

**NOW, THEREFORE, BE IT RESOLVED**, that the Ohio Valley Regional Development Commission does hereby agree to enter into this grant award and authorizes the Commission Chairman to sign and submit said grant application and any subsequent EDA requested amendments, along with all supporting documentation to the Economic Development Administration for a federal amount of at least \$163,884 but not to exceed \$193,884 to be matched with non-Federal cash and in-kind contribution in the amount of at least \$70,236 but to exceed \$83,094.

**BE IT FURTHER RESOLVED** that copies of this resolution will be forwarded to the appropriate agencies, member governments, or other interested persons.

**AMENDED THIS 15TH DAY OF NOVEMBER, 2012**

Signed: \_\_\_\_\_

Robert L. Proud, Chairman

Witnessed:

  
John W. Hemmings III, Executive Director &  
Commission Secretary

**RESOLUTION  
OF THE  
OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION**

**WHEREAS**, the Ohio Valley Regional Development Commission has prepared a 2012 Comprehensive Economic Development Strategy (CEDS) for submission to the U.S. Department of Commerce, Economic Development Administration, in compliance with the Public Works and Economic Development Act of 1965, as amended including the comprehensive amendment made by the Economic Development Administration Reauthorization Act of 2004; and

**WHEREAS**, the Ohio Valley Regional Development Commission has developed the Comprehensive Economic Development Strategy (CEDS) as its guiding plan and process to assist in alleviating the economic distress, unemployment and under-employment that have restricted economic growth in the District; and

**WHEREAS**, an approved CEDS meets one of the requirements for continued designation as an Economic Development District and for qualifying the area to receive EDA federal assistance consistent with the District's objectives and priorities for locally initiated projects; and

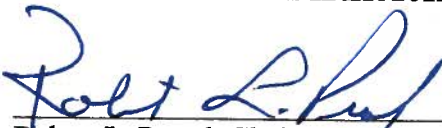
**WHEREAS**, the CEDS Committee has reviewed and approved the 2012 CEDS and member counties of the Ohio Valley Regional Development Commission have formally adopted the 2012 Comprehensive Economic Development Strategy as the basic guide for economic development within their counties.

**NOW, THEREFORE, BE IT RESOLVED** that the Executive Committee of Ohio Valley Regional Development Commission hereby authorizes the submission of the 2012 CEDS to the U.S. Department of Commerce, Economic Development Administration for their review and approval.

**BE IT FURTHER RESOLVED** that a copy of the 2012 CEDS and this resolution will be forwarded to the Appalachian Regional Commission and to other appropriate agencies, member governments or other interested persons.

**ADOPTED THIS 15<sup>TH</sup> DAY OF NOVEMBER 2012**

Signed:

  
Robert L. Proud, Chairman

Witnessed:

  
John W. Hemmings III, Executive Director &  
Commission Secretary