

**OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION**  
**Executive Committee Meeting**

***Minutes***

*June 28, 2012*  
*Pike County Government Center*  
*Waverly, Ohio*

*Chairman: Bob Proud*  
*Vice-Chairman: Roger Rhonemus*  
*Treasurer: Doug Corcoran*

**1. WELCOME AND CALL TO ORDER:**

Bob Proud, OVRDC Chairman and Clermont County Commissioner called the meeting to order at 2:00 pm. Mr. Proud stated that a quorum was present and he asked Roger Rhonemus, Adams County Commissioner to lead the attendees in the Pledge of Allegiance to the American Flag. Mr. Proud also asked for a moment of silence in memory of Greg Nichols, President, Pike County Chamber of Commerce and George Rhonemus, father of Roger Rhonemus, Adams County Commissioner, who recently passed away.

**Executive Committee Members:**

	Attended	Proxy	
Roger Rhonemus, Adams County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Dane Clark, Adams County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ralph Jennings, Brown County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ray Becraft, Brown County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bob Proud, Clermont County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Tim Ross, Clermont County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jack DeWeese, Fayette County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Faye Williamson, Fayette County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jay Cremeans, Gallipolis City Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bryan Long, Gallia County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Shane Wilkin, Highland County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Katy Farber, Highland County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jerry Hall, Jackson County Commissioner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sam Brady, Jackson Economic Development
Randy Heath, Jackson County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Doug Cade, Lawrence County Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bill Dingus, Lawrence County Member-at-Large	<input type="checkbox"/>	<input type="checkbox"/>	_____
Harry Rider, Pike County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Bob Matthey, Pike County Private Sector	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Doug Corcoran, Ross County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jack Everson, Mayor of Chillicothe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Joyce Atwood, Ross County Member-at-Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Mike Crabtree, Scioto County Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
David Malone, Mayor of Portsmouth	<input type="checkbox"/>	<input type="checkbox"/>	_____
Kara Willis, Scioto County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____
Eugene Collins, Sr., Scioto County Minority Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Jerry Zinn, Vinton County Commissioner	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ralph Neal, Vinton County Private Sector	<input type="checkbox"/>	<input type="checkbox"/>	_____

**OVRDC Staff Present:**

*John Hemmings, OVRDC Executive Director*  
*Juanita Bragg, OVRDC Finance Director*  
*Sharon Clark, Administrative Assistant*  
*Jason Gillow, Research/Planning Specialist*

**Guests Present:**

*Linda Ayres-Louiso, USDA Rural Development*  
*Nick Gatz, Representative Governor Kasich*  
*Chris Ervin, Pike County Development Department*  
*Fred River, ODOT District 9*  
*Todd Shelton, Representative Senator Portman*  
*Alex Scharfetter, Representative Congressman Johnson*  
*Teddy L. West, Pike County Commissioner*  
*Tim Wojdacz, City of Wellston Engineer*

**2. APPROVAL OF MINUTES**

Mr. Proud stated that a draft of the May 31, 2012 Executive Committee Meeting Minutes was mailed to members, along with the meeting notice and he asked for any corrections or additions. Mr. Proud asked for a motion to approve the minutes.

**IT WAS MOVED BY HARRY RIDER AND SECONDED BY BOB MATTEY TO APPROVE THE MINUTES OF THE MAY 31, 2012 EXECUTIVE COMMITTEE MEETING. THE MOTION PASSED.**

**3. FINANCE REPORT**

Mr. Proud introduced OVRDC Treasurer and Ross County Commissioner, Doug Corcoran. Mr. Corcoran referred to Tab #3 and reviewed the Balance Sheet for the period ending April 30, 2012. Mr. Corcoran asked if there were any questions, being none, Mr. Proud asked for a motion to approve the report.

**A MOTION WAS MADE BY RANDY HEATH AND SECONDED BY RAY BECRAFT TO ADOPT THE FINANCE REPORT AS PRESENTED AND THE MOTION CARRIED.**

**4. DIRECTOR'S REPORT**

Mr. Proud introduced John Hemmings, OVRDC Executive Director. Mr. Hemmings referred to the Director's Report located under Tab #4 and highlighted the various sections.

Mr. Hemmings advised a meeting has been scheduled with Buckeye Hills-Hocking Valley Regional Development District to discuss a partnership between OVRDC and Buckeye Hills to offer communities online mapping services for their infrastructure data that was collected by OVRDC staff.

Kim Reynolds attended the Small Government Committee meeting in Columbus. The purpose of the meeting was to approve Round 26 Small Government Projects. The projects approved for District 15 were the Village of Vinton WWTP Improvement Project, Village of Sinking Spring WWTP and Collection System Project and Village of Kingston Water Storage Tank Project.

Mr. Hemmings indicated he attended The Inaugural Appalachian Ohio, State of the Region Conference- "Understanding the Boom Bust Cycle for Greater Sustainability" in Athens, Ohio. Also attending were Michele

Throckmorton and Jessica Purdon of OVRDC. The conference focused on the good and bad that comes with shale development in a community.

Mr. Hemmings included a news release from USEC advising USEC and DOE signed \$350 million Cooperative Agreement for American Centrifuge Research, Development and Demonstration Program. The program will demonstrate the American Centrifuge technology as the next generation of U.S. enrichment technology that is essential to meet our nation's future national security requirements.

Mr. Hemmings also included a notice from Southern Ohio Agricultural & Community Development Foundation announcing the SOACDF Information Meetings for 2012-2013.

## **5. OLD BUSINESS**

### **(a) State Route 32 Corridor Committee**

Mr. Hemmings referred to Tab #5a which included information regarding the recently established State Route 32 Committee. The first meeting to organize this committee met June 5, 2012 and included county commissioners, from counties along the corridor, Chamber of Commerce Directors, County engineers and Economic Development Representatives, as well as representation from OVRDC. Mr. Hemmings stated that as a result of the meeting he was to prepare a plan of action for the committee which follows:

The purpose of the committee:

- Act as a team to support improvements to State Route 32 to maintain it as an economic development corridor for southern Ohio. Support would include resolutions, letters, joint meetings with legislators and/or their staff, joint meetings with Governor and/or his staff, joint meetings with ODOT officials, and committee meeting participation
- Prioritize (in coordination with the Department of Transportation) improvements to be made along the State Route 32 Corridor and agree to timeline for completion of each improvement.
- Meet as needed but by conference call, webinar, etc. to fullest extent possible; meet in person at least one time per year.
- Identify and secure any financing to fund necessary studies of the corridor. Remain a team until at least all initial improvements identified have been completed.

### **(b) OVRDC Office Building**

Mr. Hemmings advised that the board previously approved entering into a contract with architect, Randy Mullins. The contract hiring Mr. Mullins was signed June 7, 2012. Mr. Hemmings brought to the meeting for review preliminary floor plans of the building provided by Mr. Mullins, if anyone would be interested in reviewing the plans.

Mr. Hemmings advised an RFP was mailed in June to surveying companies. OVRDC entered into a contract with APX Consulting Group, LLC from Wheelersburg, Ohio, who submitted the lowest bid (\$1,975). APX Consulting Group, LLC completed a topographic, boundary and utility survey of the building site. Due to a water line existing out of the utility right-of-way which would interfere with the building, the Southern Ohio Diversification Initiative (SODI) increased the donated land to 2 1/2 acres.

A quote for a geotechnical study of the land has been received from Geotechnical Consultants Inc. (GCI) and the architect is finalizing the site plan before GCI starts their work. Mr. Hemmings advised Mr. Mullins tentatively plans to bid the project in September and begin construction in October.

### **(c) County Resolutions Supporting ARC Programs Federally**

Mr. Hemmings advised that in April he emailed a draft resolution to OVRDC members to consider supporting the House Energy and Water Appropriations Subcommittee's FY 2013 request of \$75.317 million for the Appalachian Regional Commission (ARC). He reminded those who had not approved the resolution of support of the importance in letting our legislators know the 12-county OVRDC area as a whole supports ARC and asked them to be sure to submit them to their appropriate federal legislators and to be sure to send a copy to OVRDC.

**6. NEW BUSINESS**

(a) Memorandum of Understanding with SODI

Mr. Hemmings advised that he talked with both the Pike County Commissioners and the Pike County Auditor. The Pike County Commissioners are still very willing to partner with OVRDC to assist with financing on our new office building, however, the Pike County Auditor advised it would simplify financing if it went through SODI (Southern Ohio Diversification Initiative), since they donated the land. Mr. Hemmings said he attended SODI's June board meeting and they approved their Director to take out a loan for the difference we need to finance our building and to enter into a Memorandum of Understanding with OVRDC. Mr. Hemmings indicated he needed approval to proceed with entering into the Memorandum of Understanding with SODI.

**MOTION WAS MADE BY RALPH JENNINGS AND SECONDED BY JERRY HALL TO APPROVE THE OVRDC EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SOUTHERN OHIO DIVERSIFICATION INITIATIVE (SODI) TO PROCEED WITH FINANCING AND OTHER PARTICULARS FOR THE OVRDC OFFICE BUILDING. THE MOTION CARRIED.**

(b) Renegotiation of Current Lease/Office Furniture

Mr. Hemmings referred to Tab #6b which included a letter from the President of Hadsell Chemical Processing. Hadsell Chemical Processing (HCI) is partnering with Wastren (WAI) to bring 50 jobs to Pike County utilizing the space OVRDC presently occupies. We presently have a one year lease with Hadsell Chemical which ends February 1, 2013. The letter asks if OVRDC would agree to vacate the building by October 8, 2012. HCP and WAI would like for OVRDC to move out of the Hadsell Chemical Processing Building no later than October 8th and they are offering free office space at WAI's headquarters in Piketon through May 31, 2013. This opportunity must be accepted by OVRDC no later than June 29, 2012.

**A MOTION WAS MADE BY RALPH JENNINGS AND SECONDED BY KATY FARBER TO APPROVE OVRDC EXECUTIVE DIRECTOR TO CANCEL THE PRESENT LEASE WITH HADSELL CHEMICAL PROCESSING AND ENTER INTO A MEMO OF UNDERSTANDING WITH HADSELL CHEMICAL PROCESSING AND WASTREN WHICH WOULD ALLOW OVRDC TO MOVE INTO THE WASTREN BUILDING ON SHYVILLE ROAD, FREE OF CHARGE, WITH FREE UTILITIES INCLUDED, WITH THE TERM ENDING MAY 31, 2013. THE MOTION CARRIED.**

(c) District 15 Schedule

Mr. Hemmings referred to Tab #6c which included the tentative OPWC District 15 Round 27 Schedule. He highlighted some of the important dates on the schedule and advised that many of them are tentative and are subject to change.

(d) OVRDC Community Infrastructure Mapping

Mr. Proud introduced Jason Gillow, OVRDC Research/Planning Specialist. Mr. Gillow advised that OVRDC provides infrastructure and utility mapping services to local governments and communities through the use of its geographic information system (GIS) and global positioning system (GPS). Standard product deliverables to communities will be paper and digital maps of their infrastructure systems with other options available. Mr. Gillow indicated examples of data collection inventories for infrastructure projects may include (but are not limited to): Municipal Water-(hydrants valves, meters, tanks/boosters, curb stops, water lines), Waste Water-(manholes, lamp holes, sanitary ends, sewer lines), Storm Sewer: (curb drains, ditch drains, french drains, manholes, storm drainage, Other Services: (public signage, traffic signals, utility locations--These services are available as part of the program or through a separate project process.)

(e) 2012 Comprehensive Economic Development Strategy

Mr. Hemmings advised EDA requires OVRDC to put together a Comprehensive Economic Development Strategy (CEDS) and he said the 2012-2014 document will be prepared under a new format titled OVRDC Public Policy Agenda and Strategic Plan which would be a more in-depth look at OVRDC activities.

(f) Personnel Committee Recommendations

Mr. Proud asked for a motion to enter into Executive Session.

**A MOTION WAS MADE BY RANDY HEATH AND SECONDED BY KATY FARBER TO ENTER INTO EXECUTIVE SESSION AT 2:30 PM.**

The regular meeting resumed at 3:00pm and Mr. Proud asked for a motion to approve recommendations of the Personnel Committee. The Personnel Committee recommended Salary Adjustments for all staff as a result of research completed by OVRDC of salaries at nearby Local Development Districts and the salaries of similar jobs at those agencies compared to OVRDC staff. Salary adjustments varied based on comparison to similar job duties at other agencies.

**MOTION WAS MADE BY RANDY HEATH AND SECONDED BY MIKE CRABTREE TO ACCEPT THE RECOMMENDATIONS OF THE PERSONNEL COMMITTEE WHICH MET JUNE 28, 2012 AT 11:30 AM AT THE OVRDC OFFICE IN WAVERLY. THE MOTION CARRIED.**

**7. OVRDC MEETINGS**

Mr. Proud announced there will be no July Executive Committee Meeting and that the next Executive Committee meeting will be held on Thursday, August 23, 2012 at 2 pm at the Pike County Government Center in Waverly, Ohio. Mr. Proud also referred to the "SAVE the DATE" notice in the packet announcing the Annual Full Commission Appreciation Banquet which will be held Thursday, September 27, 2012 at the Vinton County High School.

**8. ADJOURN**

There being no further business Mr. Proud asked for a motion to adjourn.

**A MOTION WAS MADE BY RANDY HEATH AND SECONDED BY DOUG CORCORAN TO ADJOURN THE JUNE 28, 2012 EXECUTIVE COMMITTEE MEETING. THE MOTION CARRIED.**

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John W. Hemmings III, Executive Director & Commission Secretary

APPROVED:

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Robert Proud, Chairman